

## A. Introduction

The purpose of this FAQ is to Guide a customer through the minimum steps to install QTIME.  
The FAQ covers:

- B. System Requirements:** What hardware and operating system you will need
- C. Installation:** The Installation instructions for QTIME
- D. Configure your workstation:** The first things to do after installation is complete
- E. Moving QTIME to a server:** How to move QTIME to a server for network installations
- F. Registering QTIME:** How to register the program
- G: Support**

Note: Prior to installation you should delete any evaluation copies of QTIME installed on your PC. If you have started work with an evaluation version of QTIME and have data which you want to retain, you should call QA Software PRIOR to following the steps below.

## B. System Requirements

The system requirements for running QTIME are:

Hardware/Software	Minimum Requirements	Recommended Requirements
Computer/Processor	Pentium 250	Pentium 800
Memory (RAM)	64 MB	128 MB
Available Hard Disk Space	30 MB	80 MB
Display	800 x 600 16 Bit	1024 x 768 16 Bit
Operating System	Windows 98, Windows Me, Windows 2000, Windows NT, Windows XP	Windows 98

## **C. Installation**

### **C.1 The Windows Installer**

The Installation of QTIME requires the **Windows Installer**.

If you are running Windows NT 4.0 or Windows 98, you must first update your Windows Installer to version 1.1 before installing QTIME. Contact QA Software to obtain details of how to get the latest Windows Installer.

If you are running Windows 2000, you already have this installer and there is no need to reinstall this tool.

You are now ready to install the QTIME application.

### **C.2 Installing the QTIME Application**

1. Insert the QA Software CD and if it auto loads, simply click the **Install QTIME** option at the QA Software menu and follow the installation instructions. QTIME will be installed in C:\Qasoft\Qtime\ by default.
2. A short cut icon on your desktop will have been created to access C:\Qasoft\Qtime\Qtime.exe

If the CD does not auto load:

3. Using Windows Explorer locate the D:\Qtime\Setup folder and double click on QTIME.msi
4. Follow the install instructions as above.

If you downloaded QTIME from the Internet:

5. Using Windows Explorer double click on the QTIME.msi file you downloaded.
6. Follow the install instructions as above.

## **D. Configure your work station**

1. If your monitor is not already set to a display of 800 x 600 pixels, you should change it to this setting before proceeding. To do this, right click on any blank space on your desktop, select Properties and then the Settings tab. Adjust the screen resolution to 800 x 600 pixels.
2. Create a shortcut icon on your desktop (if one was not automatically created during installation) to access the QTIME.EXE (Located by default in the folder C:\Qasoft\Qtime\)

## **E. Moving QTIME to the server.**

QTIME is normally located on a server drive so all users connected to the network can have access. This requires that all clients are mapped to the same drive letter on the server. Eg Drive K.

Prior to moving QTIME from the PC on which it has been installed it is necessary to install the QA Software System files (QASYS) on ALL workstations that you plan to have access to QTIME. See below for details on how to do this. Once done you can then simply move the QASOFT folder from the C: drive to the destination server drive.

### **To Install the QASYS files (using the QA Software CD ROM):**

1. Close any open applications.
2. Using Windows Explorer locate the D:\Qasys folder and double click on QASYS.msi

3. Follow the install instructions.

At the end of the setup process you will normally be requested to restart your computer.

## F. Registering QTIME

QA Software products are normally licensed to specific PCs that will be able to access the software. For this reason it is essential for you to go around to every PC that you are purchasing a license for and choose either the **Register** button from the **Register Reminder** window, or select **Register Program** from the **Help** Menu.

### Obtaining a Registration key:

1. From the **Help** menu, select **Register Program**.
2. Complete the **Name** of the User.
3. Select the Company the QTIME Installation should be licensed to.

Note that for first time registrations, you will need to add your organisation (company) into the Program Defaults Company field using Tools\Options\Program Defaults.

4. Select the Contact Information Tab and complete the contact information that QA Software will use to communicate with you.

Note the **License number** will have been provided to you with your QA Software CD Rom. This License number should be quoted on all correspondence with QA Software.

5. Click the **Add to Log** button. If you have been to each PC you are registering, go to 6.
6. Go to the next computer and return to step 1.
7. Click either **Print Log** and attach it to your purchase order; or click **Email Log** to electronically mail the log to QA Software.

Note: If you only have a couple of computers to register, you may want to call QA Software and register each PC over the phone by calling +61 (3) 9326 8455.

### Entry of Registration Key

Once QA Software have received your purchase order and your **registration log**, they will either send you a printed Registration Details sheet via mail/fax or send you an updated registration log via email.

If you have received such a print registration details sheet:

Go around to each PC you placed an order for, enter the registration screen and manually enter the appropriate Registration Key for each machine and click **Register**.

If you have received a registration log by email:

1. Copy the attached file to your CONFIG Directory (usually \Qasoft\Qtime\Config).
2. Go around to each PC you placed an order for and enter the registration screen.
3. Click **Register**.

## G. Support

If you are having any problems with getting our software installed or getting started, please don't hesitate to contact our Technical Support Division by Phone: +61 (3) 9326 8455, Fax: +61 (3) 9326 6544 or Email: [support@qa-software.com](mailto:support@qa-software.com)